

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING MINUTES
DECEMBER 16, 2019

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News

FLAG SALUTE

ROLL CALL

Members Present – Chris Mania, Adam Chaabane, Christine Tiseo, Mark Salemi, Lisa Marshall, Dina Bargiel, Jairo Rodriguez, Laura Vargas, MaryAnn Perro

Also Present - Michele Pillari, Tom DiFluri, Elizabeth Murphy

Presentations were made to outgoing Board members Dina Bargiel and Mark Salemi for their 9+ years of service as Board of Education members.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at 6:55 p.m. by PERRO, seconded by SALEMI
Voice Vote: 9 YES

Motion to return to Regular Session at 8:08 p.m. by TISEO, seconded by BARGIEL
Voice Vote: 9 YES

PUBLIC HEARING-AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

Karen Criscione: WPEA President

Mrs. Criscione thanked Dr. Salemi and Mrs. Bargiel for their service on the board. She questioned Resolution 220-179. She said that the cost was a big increase from last year and are they being fiscally responsible for what the cost is and what the job entails.

220-160 - APPROVAL OF MINUTES

Motion by PERRO Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the November 6, 2019 workshop and the November 18, 2019 regular meetings.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the November 6, 2019 workshop and the November 18, 2019 regular meetings.

Roll Call: 9 YES

SUPERINTENDENT'S REPORT

On Dec. 12th, the grade 7 ELA Team hosted a visit from educators from The Community Charter School of Paterson to learn about our Reader's and Writer's Workshop ELA block. We are proud to be recognized as a model school district in this area. We will be hosting educators from around the county on Jan. 16th to highlight the work we have been doing with RTI and multi-tiered interventions at CO School. Mrs. Castrovinci and Mrs. Seavy are planning a One School, One Book launch for January. The first workshop for the CARS Grant is on Feb. 11th. Spelling Bee will be held at CO School on Jan 29th. Dr. Pillari thanked the Passaic Valley Rotary Club for the informative and fun assembly and for once again supplying all of our third graders with dictionaries. CO and BG presented their winter concerts last week. Thank you to Mrs. Beirne and Mr. Schaefer for organizing these beautiful concerts. And congratulations to our students! Last week students from CO and BG Schools attended the annual PVHS Holiday Production. During this time of giving, BG School has held many holiday giving drives for families in need. For example:

- Ms. Roehrich and Mrs. Facciollo spearheaded BG Thanksgiving Food Drive; over 400 items collected
- Ms. Brown spearheaded a successful pet food/items drive
- Mrs. Wilson and Ms. Webb leading the way for the Family Outreach Foundation and collecting for the Giving Tree/families in need
- Ms. Capo led the effort to collect Cards for Hospitalized children. All students at BG participated Thank you to all the staff members who have taken the lead and thank you to all of the members of community who have contributed to these efforts.

Mr. Krakower was selected as a presenter at this year's Techspo conference. CO and BG Report Cards for Semester 1 will be on the Parent Portal on Friday, December 20th.

Math Teachers at Memorial School alongside Ms. Calderon, created scatter graphs based on two years of state assessment scores in order to identify trends in student performance. Planning for the roll out of TREP\$ at the middle school is underway. This program will be implemented in September 2020. Preparation for the NJ Perennial Virtual Math Tournament for grades 3-8 is well under way. Students have been provided with study guides and are studying diligently for the tournament which will take place on January 29th-30th.

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by SALEMI Seconded by BARGEIL to accept the recommendation of the Superintendent to approve the following consent agenda numbers 220-161 through 220-167.

Roll Call: 9 YES

220-161 - APPROVAL OF REGISTER REPORT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the November 2019 Register Report.

220-162 - SECRETARY/TREASURER REPORTS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of November 2019 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of November 30, 2019 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

220-163 - APPROVAL OF BILL LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$374,728.73, approved by finance committee chairperson, Jairo Rodriguez.

<u>Bill List No.</u>	<u>Amount</u>
#66	\$342,917.45
#L41	\$ 31,811.28

220-164 - TRANSFERS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of November 2019.

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-216-320-00-00-060	Students Speech Rel Serv	\$198,667.00	\$ 200.00	\$198,867.00
11-000-216-600-10-00-060	Speech Rel Serv Supplies	\$ 1,000.00	\$ 500.00	\$ 1,500.00
11-000-230-590-00	Other Purch Services	\$103,980.00	\$ 900.00	\$104,880.00
11-000-240-600-30-00-070	Supplies & Materials	\$ 6,100.00	\$1,200.00	\$ 7,300.00
11-000-262-420-00	Clean Repair & Maint	\$ 23,896.00	\$ 700.00	\$ 24,596.00
11-000-291-241-00	Other Retirement Contrib	\$202,982.00	(\$3,500.00)	\$199,482.00

220-165 - APPROVAL OF NEW SUBSTITUTES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the new substitute teacher lists for December 2019, as per the Northern Regional Educational Services Commission.

220-166 - APPROVAL OF NJ FAMILY LEAVE – E. PARKER

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION to approve leave under the New Jersey Family Leave Act, for Elizabeth Parker, effective January 3, 2020 – March 27, 2020, unpaid. Expected return to work, March 30, 2020.

220-167 - APPROVAL OF FEDERAL & NJ FAMILY LEAVE – E. ALVES CASTROVINCI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION to approve leave under the Federal Family Leave Act for Elba Alves Castrovinci, effective February 24, 2020-March 27, 2020, utilizing accumulated sick and vacation days, 5 before and 20 after the birth. Following Federal Family Leave, leave will be taken under the NJ Family Leave Act, effective March 30, 2020-June 26, 2020, unpaid. Expected return to work, June 29, 2020.

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

PERSONNEL:

220-168 - APPOINTMENT OF HIRE- J. MAKHLOUF

Motion by VARGAS Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Jordan Makhlof, as a full time elementary teacher, BA, Step I, \$56,715, prorated, effective January 2, 2020.

Roll Call: 9 YES

220-169 - APPOINTMENT OF HIRE-MATERNITY LEAVE REPLACEMENT – A. NATALE

Motion by BARGIEL Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Alessandra Natale, as a maternity leave replacement at CO, at \$150 per diem, no benefits, effective February 11, 2020 – the end of the school year.

Roll Call: 9 YES

220-170 - APPOINTMENT OF HIRE-MATERNITY LEAVE REPLACEMENT – A. D’AMICO

Motion by BARGEIL Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Alyssa D’Amico, as a maternity leave replacement at CO, at \$150 per diem, no benefits, effective January 2, 2020 – the end of the school year.

Roll Call: 9 YES

220-171 - APPOINTMENT OF HIRE-MATERNITY LEAVE REPLACEMENT – H. HAJBI

Motion by BARGIEL Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Hannah Hajbi, as a maternity leave replacement at CO, at \$150 per diem, no benefits, effective January 27, 2020 – the end of the school year.

Roll Call: 9 YES

220-172 - APPOINTMENT OF HIRE – PT AIDE – S. CAPO

Motion by BARGEIL Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Susan Capó, as a part time aide at BG, \$22/hr., not to exceed 27.5 hrs. per week, no benefits. Effective pending receipt of proper paperwork.

Roll Call: 9 YES

220-173 - APPROVAL OF STUDENT FIELD EXPERIENCE REQUEST – S. SCHIAVO

Motion by BARGEIL Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve Field Experience for Fairleigh Dickinson University student, Sabrina Schiavo, at Memorial School for a total of 5 days between January 2, 2020-January 17, 2020.

Roll Call: 9 YES

220-174 - APPOINTMENT OF HIRE LUNCH AIDE – M. ALICEA

Motion by BARGEIL Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Michele Alicea, as a lunch aide at Memorial, 1 ¾ hr. per day, at a rate of \$16.50 hr., no benefits.

Roll Call: 9 YES

EXECUTIVE SESSION

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Motion to go into Executive Session at 8:25 p.m. by PERRO, seconded by BARGEIL
Voice Vote: 9 YES

Motion to return to Regular Session at 8:30 p.m. by SALEMI, seconded by RODRIGUEZ
Voice Vote: 9 YES

EDUCATION:

220-175 - WORKSHOP/TRAVEL REIMBURSEMENT

Motion by RODRIGUEZ Seconded by SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attendance of and costs of attendance including registration fees and statutorily authorized travel expenditures for the following listed district employees for the 2019-2020 school year.

Roll Call: 9 YES

Name	Activity	Date	Fee	Travel	Expenses
Jaimie Partridge	Handle With Care Training	January 8, 2020	\$450	\$2.58	NA
Susan Mittler	2020 NJTESOL Conference	May 27, 2020	\$234	\$36.04	NA
Carmela Triglia	Techspo 2020	January 30-31, 2020	\$475	\$123.10	Approx. \$196

220-176- OUT OF DISTRICT PLACEMENTS 2019-2020 SCHOOL YEAR

Motion by RODRIGUEZ Seconded by SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following Special Education Out of District placements for the 2019-2020 school year, excluding transportation:

ID#	SCHOOL	Per Diem Rate	AIDE
31867	Windsor Learning Center	\$320 per diem	No

Roll Call: 8 YES, 1 ABSTENTION-VARGAS

FINANCE:

220-177 - NRESC –TRANSPORTATION CONTRACT

Motion by SALEMI Seconded by BARGEIL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transportation contract with NRESC for the following 2019-2020 bus route:

Route#	School (s)	Contractor	# of Students	Estimated Cost per Route (+ surcharge)	Starting Date
WLPLF19	Windsor Learning Center	Jets Transport	1	6,624.00+264.96	11/18/19-12/20/19

Roll Call: 8 YES, 1 ABSTENTION – VARGAS

220-178 – APPOINTMENT OF BOND COUNSEL

Motion by BARGEIL Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Steven Rogut of Rogut, McCarthy, LLC, Counselors at Law, as Bond Counsel for the refunding of outstanding bonds, as per attached proposal.

Roll Call: 9 YES

220-179 - APPROVAL OF SHARED SERVICES AGREEMENT – PUBLIC INFORMATION OFFICER

Motion by VARGAS Seconded by BARGEIL

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. (the “Act”) authorizes that local units, as that term is defined in the Act, may agree to provide jointly, or on behalf of any local unit, any service which the parties to an agreement are empowered to render within its own jurisdiction; and

WHEREAS, the parties wish to avail themselves of the educational benefits, economic benefits and increased efficiency which the parties anticipate may be gained through the sharing of services for the benefit of the students and taxpayers whom they serve as permitted under the act, NJSA 18A *et seq.* and Chapter 6A of the New Jersey Administrative Code; and

WHEREAS, the Borough has a qualified public information officer available to provide her services to the Woodland Park BOE; and

WHEREAS, Woodland Park BOE has requested that public information officer also provide services to the Woodland Park BOE; and

WHEREAS, the Borough desires to provide such services to the Woodland Park BOE; and

WHEREAS, the parties desire to enter into an Agreement for the provision of said information services; and

WHEREAS, the parties desire to set forth in this Agreement the specific terms and conditions of the services to be performed by the public information officer for both entities;

NOW, THEREFORE, with the foregoing recitals incorporated herein by reference and in consideration of the mutual covenants contained herein, the parties hereto, intending to be legally bound, hereby agree as follows:

1. **TERM**

The term of this agreement shall commence as of January 1, 2020-December 31, 2020.

2. **COMPENSATION**

The parties agree to both contribute evenly to the salary and benefits for the employee. \$27,207 for salary and \$23,699.48 for cost of benefits, for calendar year 2020.

Roll Call: 9 YES

PUBLIC HEARING

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Loretta Schlosser – 161 Williams Dr.

Mrs. Schlosser just wanted to again, remind the board that Dave Grimes is qualified and deserving of getting the Supervisor of Buildings and Grounds position.

ADJOURNMENT

Motion to adjourn at 8:37 p.m. by SALEMI, Seconded by VARGAS

Voice Vote: 9 YES

EXECUTIVE SESSION I MINUTES

ITEMS DISCUSSED:

- Dr. Pillari discussed HIB #2020-02 & 2020-03
- Board discussed Employee ID#4044 (Employee RICED) reimbursement and contract. Employee ID#4044 then entered executive session at approximately 7:35 to answer questions, then left executive session at approximately 7:40pm
- Board discussed Head Custodian position.

WOODLAND PARK BOARD OF EDUCATION **EXECUTIVE SESSION II MINUTES**

ITEMS DISCUSSED:

- Board discussed public information officer position